
**United States Department of the Interior
Minerals Management Service
Summer Intern (Environmental Protection Assistant), GS-4**

MMS is looking for energetic and talented college students to participate in the 2007 summer intern program. Selected students will have an opportunity to become part of this dynamic organization that manages the energy and mineral resources on the Outer Continental Shelf.

Posting Number: SEEP-07-03

Opens: 10/02/06 **Closes:** 10/27/06

Duty Location: Vacancies are located in New Orleans

Duration of Employment: Summer Only

Hours: Fulltime

Housing: Stipend is available for students who live outside of the commuting area.

Rate of Pay: \$12.14 per hour

Requirements:

- Must be able to work 40 hours per week.
- One year general experience **or** completion of two years above high school with course work in or related to environmental studies **or** a combination of education and experience.
- Students must be enrolled in or been accepted for enrollment on at least a half-time basis as determined by the school's criteria. **Students are not required to attend school during summer employment.**
- Please be sure to submit a complete resume detailing your work experience, dates of employment (specify number of hours worked), education, educational level and number of hours completed, applicable engineering courses, and expected graduation date by the closing date.
- **Please include vacancy posting number on your resume.**

What Is MMS?

- The Minerals Management Service (MMS), a bureau in the U.S. Department of the Interior, is the Federal agency that manages the nation's natural gas, oil and other mineral resources on the outer continental shelf (OCS). The agency also collects, accounts for and disburses more than \$8 billion per year in revenues from Federal offshore mineral leases and from onshore mineral leases on Federal and Indian lands. The program is national in scope and headquartered in Washington, D.C. It includes two major programs, Offshore Minerals Management and Minerals Revenue Management.

➤ **Duties:**

Leasing and Environment Department. The Office of Leasing and Environment (LE), is responsible for the Gulf Region's OCS environment and lease sale program which includes the preparation of both pre-sale and post-sale National Environmental Policy Act (NEPA) compliance, the conduct of OCS lease offerings, the maintenance of official lease records, and management of the Region's Environmental Studies Program. Primary duties of the Environmental Sciences Section (ESS) are to provide the scientific support to fulfill Regional NEPA responsibilities and to coordinate the Regional Environmental Studies Program. The ESS supports LE's NEPA responsibilities by providing the scientific documentation to complete environmental assessment and environmental impact statement and for developing and managing studies for addressing regional environmental issues.

For more information about the Student Educational Employment Program go to:

- <http://www.opm.gov/employ/students/index.asp>

Veterans Preference: To claim veterans preference, indicate on resume. For additional information refer to:

- <http://www.opm.gov/veterans/html/vetguide.asp>

How to Apply:

- Submit resume to SASCHUMANRESOURCEOFFICE@MMS.GOV or fax to (504) 736-2478. Resumes must be received by midnight **10/27/06**. It is not necessary to submit transcripts with resume; however, transcripts must be provided prior to tentative job offer. For additional information contact: (504) 736-2884.

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- The MMS is an Equal Opportunity Employer.
 - U.S. citizenship is required.
 - A preliminary background investigation must be favorably completed prior to a final offer of employment.
 - If disabled and need reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be determined on a case-by-case basis.